

Administrative Review Report

Newark Educators Charter School-080-06029 – Essex County

Findings and Corrective Action:

Site Name		
Form Name	On-Site Assessment Tool	
Question #	126	
Due Date	05/08/2017	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Erlisa Levin 04/06/2017 03:25 PM	CAP Removed
	Flagged Erlisa Levin 03/27/2017 02:36 PM	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.
	Flagged Erlisa Levin 03/27/2017 02:36 PM	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.
Site Name		
Form Name	On-Site Assessment Tool	
Question #	1401	
Due Date	05/08/2017	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Erlisa Levin 04/06/2017 03:25 PM	The SFA must ensure that all food (commercial or USDA) is stored properly in any contracted or self operated warehouses or other facilities. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..
Site Name	Newark Educators' Community Charter School	
Form Name	On-Site Assessment Tool - Site	
Question #	317	
Due Date	05/08/2017	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Erlisa Levin 04/06/2017 03:12 PM	SFAs are required to protect the identity of students receiving free or reduced meal benefits when breakfasts are served. Meal cards, tickets, rosters, etc. used to obtain reimbursable meal counts cannot be coded or colored in a manner that would overtly identify free or reduced eligible students. For POS systems, steps must be taken to assure that computer screens cannot be viewed by other students or the information should be masked or coded so that student eligibility information is not easily identified. SFAs must also make reasonable efforts to publicize and encourage use of prepayment options by students. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
Site Name	Newark Educators' Community Charter School	
Form Name	On-Site Assessment Tool - Site	
Question #	500	
Due Date	05/08/2017	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Erlisa Levin 04/06/2017 03:25 PM	At breakfast, under offer versus serve, 4 food items from the 3 required meal components must be offered to students in minimum required quantities. Students must select a minimum of 3 food items in the required portion size. One of the food items selected must be at least ½ cup fruit and/or vegetable. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
Site Name	Newark Educators' Community Charter School	

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Newark Educators Charter School-080-06029 – Essex County

Form Name	On-Site Assessment Tool - Site	
Question #	1700	
Due Date	05/08/2017	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Erlisa Levin 04/06/2017 03:24 PM	As discussed at the exit conference, violations were found for the After School Snack Program. Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.